

Dissertation Title Recommendations:

Dissertation titles appear on the official transcript as well as in the Finals program (Ph.D. only). There should be consistent format for dissertation titles used by all of the graduate schools throughout the University.

Dissertation Title Guidelines:

1. The first letter of a title should be capitalized. Use upper and lower case for titles.
2. Do not capitalize articles (a, an, the) unless they are the first letter of a title.
i.e. Smoking as **a** Factor in Causing Lung Cancer
3. Do not capitalize prepositions (as, at, by, in, of, off, on, to up) unless they are the first letter of a title.
i.e. Characteristics and Career Intentions **of** the Emerging MD/PhD Workforce
4. Do not capitalize coordinating conjunctions (and, but, or, for, nor).
i.e. Diagnostic Testing **for** Celiac Disease
5. Do not capitalize the word **to** in infinitives.
i.e. How **to** Interpret a Genome-wide Association Study
6. Abbreviations should be avoided in titles unless a group is better known by its acronym. Only acronyms should be set in full capitals.
i.e. Use of Generic Antiretroviral Agents and Cost Savings in PEPFAR Treatment Programs
(PEPFAR is short for The President's Emergency Plan for AIDS Relief)
7. Consult the dictionary as to whether a word is hyphenated.
8. Titles should be spell-checked and dictionary spelling of words should be used. Use "and" rather than "&" .
9. If quotation marks are used in a title, they should be double (i.e. "...") and do NOT use quotation marks around the complete title.
10. SIS does **not** allow you to use mathematical symbols.
11. Milestone titles are limited to 254 characters in length.

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