

CSAC Monthly Meeting
Monday July 16, 2018
9:00-10:00 a.m. Bavaro 318A

Present: Present: Diane Cole, Stephanie McGuire, Amanda Balsamo, Danielle Peacock, Joey Carls, Laura Helferstay, Tom Rose, Mandy Turner

Absent: Nate Hixson

Agenda Item:	Discussion:	Action:
June Minutes	June minutes were not present at meeting	Will be reviewed next meeting
New members	<ol style="list-style-type: none"> 1. 3 new CSAC member introduce themselves to the CSAC Committee 2. Returning CSAC committee introduces themselves 3. Joey Carls and Leslie Boren were both elected Curry Representatives to the Staff Senate 	
Officer Elections	<p>Amanda may be leaving her current position – therefore may not be able to serve on Chair position Officer descriptions given CSAC nominations are as follows:</p> <ol style="list-style-type: none"> 1. Amanda nominates Stephanie for Chair. Mandy Seconds 2. Amanda nominates Diane for chair. Danielle Seconds 3. Stephanie nominates Danielle for Vice chair. Laura Seconds 4. Danielle nominate Stephanie for Vice-Chair. Amanda Seconds 5. Laura nominates herself for Secretary. Mandy Seconds <p>CSAC Votes Staff elects:</p> <ol style="list-style-type: none"> 1. Chair – Diane Cole 2. Vice-Chair – Stephanie McGuire 3. Secretary – Laura Helferstay 	Diane, Stephanie and Laura to begin duties after meeting ends
All Staff Meeting Logistics	<p>Diane has date for Justin and Pianta’s availability</p> <ol style="list-style-type: none"> 1. Friday, October 5, 2018 2. LDC is available for that date 3. Bring meeting discussion ideas to the August meeting 	Stephanie to send out invitation to future CSAC meetings
Day of Caring	Tom Rose volunteered to organize Day of Caring	Tom organize Day of Caring details
Future CSAC Meetings	<p>Second Thursday of Each month going forward to be CSAC meeting at 9 a.m. Next meeting August 9th and 9 Invite Leslie to CASAC meeting as Staff Senate representatives DAC representative will continue to attend all CSAC meetings</p>	
FC/CSAC Update	<p>Update on Supervision best practices form FC/CSAC</p> <ol style="list-style-type: none"> 1. Had done a survey of Supervisors 2. Will do a similar survey for the staff 3. Have another meeting scheduled in August 4. Hope to have survey ready by next meeting 	
Next Meeting	<p>Meeting Adjourns: 9:53 a.m. Next meeting will be August 9, 2018, 9:00 a.m.</p>	<p>Diane to create an agenda for next meeting Stephanie to send out meeting minutes Laura to provide paper copies of July minutes for the August meeting</p>