

March 2019

The Curry Staff Advisory Council is pleased to provide its quarterly issue of the Curry Staff Newsletter. Our goal is to provide updates on topics that may be of interest to you as a Curry staff member.

Today's newsletter includes the following topics:

- [UVA Staff Senate Update \(Jan & Feb 2019\)](#)
- [CSAC Elections/Opportunity to Serve](#)
- [Update: Sustainability at Curry](#)
- [Workday Updates](#)
- [New Staff and Transitions](#)
- [Now is the time to...](#)

Mark your Calendar – Next All-Staff Meeting

Please mark your calendar for the next all-staff meeting taking place on:

Friday, April 12th, 2019
8:30-10:30am
Holloway Hall, Bavaro 116

Come and hear important updates from our Dean, Bob Pianta, and Associate Dean, Justin Thompson. Learn about the new orientation program being developed at Curry and other important projects that directly affect Curry staff.

UVA Staff Senate Update (Jan & Feb 2019)

Staff senators had the great pleasure of hearing from President Ryan about “Ours to Shape” in January and got an update from Carla Williams about the vision for UVA Athletics moving forward. Senators also had an opportunity to hear from other leaders of faculty and student committees and discuss avenues for future partnership. In March, Staff Senate will kick off its election process. Curry currently has no seats open for election. Meeting agenda and minutes are [available online](#).

If you have questions or issues to raise to the Staff Senate, please do not hesitate to reach out to your senators Joey Carls (jfc5f@virginia.edu) or Leslie Booren (booren@virginia.edu)

CSAC Elections/Opportunity to Serve

Would you like to make an impact on the staff experience at Curry? Are you interested in playing a more active role in Curry staff activities and initiatives? Do you know someone in your unit or department who is a great leader? If you answered yes to any of these questions, we hope you will consider a nomination to the Curry Staff Advisory Council (CSAC).

CSAC will be requesting nominations for new members in March and April, with the election taking place in May. There are 3 vacancies this year, one representative from each area (academic, research and centers, and administrative).

Feel free to contact [Diane Cole](#) or [Stephanie McGuire](#) if you would like information on CSAC goals and accomplishments, if you have any questions, or if you would like to make a nomination. Information can also be found on the [Curry website](#).

We hope to hear from you!

Update: Sustainability at Curry

In order to promote stewardship of our resources, we are partnering with the UVA Office of Sustainability to support zero waste events/meetings at Curry. [This slideshow](#) provides information on how you can participate in a zero waste environment.

UPDATE: Composting bins are now available in the Bavaro café (1st floor) and in the Ruffner kitchen located in Ruffner 196 (it is the yellow bin with the green top located outside). Signs that can be used for events/meetings and compostable trash bags can be obtained in the Curry Dean's office. For questions or more information, contact [Diane Cole](#)

Workday Updates

W2s: It's tax season and you may be wondering where to find your 2018 W-2s. Since time entry and payroll was handled in Oracle for this past tax year, your W-2 will still be accessed in SSTL through self-service. Future tax documents (2019 and beyond) will be available in Workday.

Education Benefits: The academic division offers \$4,360 per calendar year for tuition benefits of which \$2,000 can be used for career-related professional development. As we have nearly one quarter of the year behind us, do not forget that this is available to you! To apply for the benefit, submit an Employee Request in Workday. Use the [Benefits Processing Education Requests Job Aid](#) for detailed instructions.

Requesting absence: Employees now have an opportunity to request advanced absence in Workday! If you are *exempt* and the absence has been approved, no future action will be required on your time record. If you are *non-exempt* and the absence has been approved, it will be pre-populated in your time record when you enter your hours for submission. For more information on viewing leave balances and requesting absence, please visit the [Workday training module](#).

New Staff & Transitions

We would like to welcome new members to our Curry staff community and congratulate those who have transitioned to new roles! Department and center administrators have shared with us the following updates since the start of the fall semester:

Dean's Office

- *Raj Seneviratne* is the new manager of faculty affairs and special projects
- *Tom Rose* is now the events production specialist
- *Jasmine Van Schaick* is the new marketing manager
- *Dana Bowman* is now a dean's office administrative generalist

Educational Leadership, Foundations and Policy

- *Marie Pace* is the new department administrator

Human Services

- *Amber Hardin* is the new ARC research specialist in STAR
- *Faith Painter* is the new STAR family navigator

EdPolicyWorks

- *Emily Arizaga* is a new project coordinator for the Nudge4 Solution Lab

YouthNex

- *Martha Pullen* is the new financial and administrative coordinator

CASTL

- *Lilian Hummer* is a new research specialist
- *Celine Thompson* is a new research specialist

Now is the time to... Complete performance reviews and goals!

The new calendar year is well underway and if you have not done so already, it is time to complete your 2018 self-evaluation and 2019 goal setting. Curry's internal deadline for both activities has passed so we encourage you to work with your supervisor to accomplish both tasks before the end of this month!

If you have questions, feel free to contact your Curry Workday Partners, Joey Carls (jcarls@virginia.edu) or Pritpal Kochar (psk8n@virginia.edu).

Thank you for reading!

This newsletter is brought to you by your Curry Staff Advisory Council. We want to pass along our continued thanks for the work being done across the Curry School by staff. Feel free to contact any of us for questions or suggestions for our next newsletter.

Your 2018-2019 Curry Staff Advisory Council Members

Administrative

[Diane Cole, Chair](#)

[Amanda Doherty](#)

[Tom Rose](#)

Academic

[Stephanie McGuire, Vice-Chair](#)

[Mandy Turner](#)

Research & Centers

[Laura Helferstay, Secretary](#)

[Nate Hixson](#)

[Danielle Peacock](#)

Ex-officio Members

[Leslie Booren, Staff Senate](#)

[Joey Carls, Dean's Office & Staff Senate](#)

[Ryan Kiley, Diversity Action Committee](#)