

Y^N YPAR

R E S O U R C E

Pre-YPAR To-Do Lists








To-Do Lists

Check boxes as you complete the to-do's!

Prior to Engaging Youth

- Generate buy-in and/or obtain approval to make the changes the YPAR work will call for.
- Identify a space to hold regular meetings and conduct research that is comfortable, private, convenient, and safe for youth.
- Prepare adults to be partners and allies to youth researchers.
- Prepare youth leaders for the slow pace and potential challenges of social change.
- Be transparent with the “givens” and parameters of the project.
- Get general supplies (e.g., paper, markers, flip chart paper, etc.) and special materials (e.g., mural supplies, materials to frame a photo exhibit, etc.) ready for collaborative working sessions.
- Ensure youth have, or can be provided, the transportation needed to attend meetings and trainings, collect data, present findings, etc.
- Secure the training and technical assistance needed to guide the facilitator and/or youth team through more elaborate and unfamiliar aspects of the process (e.g., research design, complex data analysis, etc.).
- Confirm there are sufficient final product and event funds to cover the costs of producing, disseminating, and publicizing the work.

With Youth Research Team Members

-  Create a team name (promotes group identity).
-  Establish and define clear roles and responsibilities for each team member.
-  Develop a group agreement to establish norms and expectations for collaborative working sessions.
-  Identify the appropriate group decision-making process(es) to use throughout the process (e.g., consensus-based decision-making, weighted decision-making, majority rule, etc.).
-  Establish opportunities for feedback at each team meeting (e.g., check-in/check-out, exit tickets, plus/delta evaluations).