Y^N PAR

RESOURCE

Exit Tickets

adult

Exit Ticket Instructions

Objective

Exit tickets are a quick, easy-to-use assessment tool to gather insights and document what worked well and what can be improved at the end of each collaborative working session. These 'mini-surveys' gather real-time feedback from both the youth and adults on YPAR research teams so that changes can be made each session to improve the quality of work, increase productivity and strengthen relationships.

How To Use

How to use exit tickets during YPAR collaborative working sessions:
- ➡ Save 5 minutes at the end of each YPAR collaborative working session to administer exit tickets to adult partners.
- ➡ Exit tickets can be printed as a one-pager or provided to the research team virtually (using an online survey link).
- ➡ Remind adult partners that the feedback will remain anonymous and the opinions/perspectives of each team member are valued.

Instructions for Completing

Instructions for completing exit tickets:

- ➡ First, circle the number that best describes the extent to which you agree with the statement.
  - ⚫ "1" - "Struggled with this, needs improvement for next time"
  - ⚫ "2" - "On the right track, but could use a few tweaks"
  - ⚫ "3" - "This went well, let's keep it up"

- ➡ Next, provide additional information to clarify/explain the selected rating.
  - ⚫ If you selected "1", briefly explain what did not go as well and/or how the research team can improve in future meetings.
  - ⚫ If you selected "3", briefly explain what went well and/or why it should be continued in future meetings.

➡ At the beginning of each collaborative working session, spend approximately five minutes reflecting on the previous session's feedback and discussing any action steps that will be taken to address concerns raised.

The most important aspect of exit tickets is to utilize the feedback provided by youth and adults to continuously improve collaborative working sessions. It is important the research team is always aware of how all the feedback collected is being used-- this includes communicating what changes can and will be made **and** what changes cannot be made (e.g., due to scheduling constraints, budget limitations, etc.).

Exit Ticket

Circle the number that best describes your experience during today's YPAR collaborative working session. Then, use the lines to share additional information about why you chose the number and/or give an example of what it looked like during the session.

1	2	3
Struggled with this, needs improvement for next time	*On the right track, but could use a few tweaks*	*This went well, let's keep it up*

Youth voices were heard & valued

1 _____
_____
2 _____
_____
3 _____
_____

There was a balance of power & respect between youth & adults

1 _____
_____
2 _____
_____
3 _____
_____

The work youth did today will lead to positive change in their school or community

1 _____
_____
2 _____
_____
3 _____
_____

Youth made the majority of the decisions & didn't rely on adults

1 _____
_____
2 _____
_____
3 _____
_____