

## Request for Reduced Course Load

Name: \_\_\_\_\_ Expected Graduation date: \_\_\_\_\_

UVA ID: \_\_\_\_\_ UVA Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**IMPORTANT INFORMATION:**

- A **reduced course load** is defined as **more than six and fewer than twelve credit hours**.
- Students completing fewer than twelve credits in a term may incur academic probation, except in their final semester.
- Enrolling in a reduced course load may jeopardize NCAA eligibility, F-1 or J-1 visa status, financial aid, health and auto insurance eligibility, or veteran's benefits. Check before you submit this request.
- This request must be submitted prior to the DROP deadline for the semester for which the request is made.

Are you an athlete? \* \_\_\_\_\_ YES \_\_\_\_\_ NO

*\*also requires approval from Athletics Eligibility Coordinator*

Are you an international student? \* \_\_\_\_\_ YES \_\_\_\_\_ NO

*\*all international students must obtain written permission from the International Studies Office and submit with this form.*

I hereby request reduced course load totaling \_\_\_\_\_ credits for: Fall \_\_\_\_\_ Spring \_\_\_\_\_ 20\_\_\_\_

Reason for request:  
  
\_\_\_\_\_

Signature of Student: \_\_\_\_\_

Signature of Advisor: \* \_\_\_\_\_

*(\*if your student is requesting reduced course load during the semester they intend to graduate, signing this form indicates that you have reviewed their academic requirements and acknowledge that they can complete their graduation requirements with a reduced course load)*

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**Office Use Only**

Signature of Associate Dean: \_\_\_\_\_